

Minutes of Board meeting held at Bull Bay Golf Club on Monday 15th December 2025 at 17.45

Attending: Charles Jones (CCJ), Nicky Mackenzie (NM), Ian Norgain (IN), Steve Bebbington (SB)

Apologies: Jon Bingham, Richard O Jones

1. Finance

SB advised that there was no further accounting information to download and the next quarter end will soon be upon us on 31st January 2026. November and December has seen a significant drop off in revenues due to the adverse weather, and whilst wage costs have been under control we have seen some significant payments being made in respect of utility costs, GUW fees and VAT liabilities which have depleted club funds in the short term. We have also recently renewed our Club insurances. We have been able to increase our level of cover to much more realistic values without any material change in the annual premium. The directors are still looking into the purchase of a new ball dispensing machine and whilst costings have been received from a couple of providers we are mindful of the cash pressures we are currently seeing, which are typical for the time of year.

2. House

CCJ stated that a review of the catering facilities is currently taking place with Elen and the view is that positive progress has been made to date. Members are once again encouraged to support our caterer, particularly through the quieter winter months. It was felt that the door access to and from the kitchens was presenting some problems and as such consideration to implementing a one way system is to be looked into. Staff are provided with clothing when at work. However it is felt that this needs updating and as such design and colour options are to be explored.

3. Greens

A comprehensive report has been provided and where the membership continues to be appraised by way of greens updates. Priority continues to be given to the improving of drainage on the course and where work recently completed on 15th fairway has already seen positive results. Work will commence shortly on further irrigation and also pathways to make the course safer and more accessible for buggy users.

4. Staffing

Alan Hart will assume the role of Administration Manager on 5th January 2026, working Monday - Friday each week. He will also be with us later this week to undertake some induction training. The Club are holding a party night on 19th December, and which will also be the venue for the staff Christmas party. The Directors are extremely grateful for the efforts of the staff throughout the year.

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5. Fabric Committee

Work has previously been undertaken by FC to maintain the driveway. However it is now felt that this requires a complete overhaul and as such quotes are being sought to allow the driveway to be partly resurfaced thus creating a much more favourable first impression. Following the greens staff request to move their rest facilities, FC cleared out a couple of the locker rooms. Relocation has not yet taken place due to the need to provide further decor but is expected to take place shortly. FC have been asked to assist here.

6. Volunteers

Circumstances have dictated to the Club that we are in need of people to take up posts as Welfare Officer, Safeguarding Officer and Health and Safety Officer. Captain is to advertise this in the hope that posts can be filled quickly.

7. Open Week review

IN advised that there was nothing of note to report at this stage.

8. Governance

NM presented a draft terms of reference document which was well received. Whilst work continues on this matter, and which highlights the directors duties and aspirations, the document will in due course be added to the BBGC website.

9. Business Continuity

During 2025, Trevor Smith did a great deal of work in researching business risks and the associated and potential impact to the Club. This work was invaluable and the directors place on record their thanks to Trevor for this. As a result the Directors have taken steps to engage an external business which will work with the Club to protect its data systems.

Meeting closed at 19.20