

Minutes of the Board Meeting

Held at Bull Bay Golf Club

Monday, 16 February 2026

Time: 5.45 pm – 7.10 pm

Present

Nicky Mackenzie (NM), Charles Jones (CCJ), Ian Norgain (IN), Jon Bingham (JB), Steve Bebbington (SB), Richard O. Jones (ROJ)

1. Approval of Previous Minutes

The minutes of the previous Board meeting were approved as a true and accurate record.

Action: Approved minutes to be uploaded to the Club website.

2. Governance

NM reminded the Board that once decisions have been agreed, they should be implemented as approved and within the agreed timescales.

Welfare Officer

Geraint Roberts has agreed to volunteer as the Club's Welfare Officer.

Health & Safety

David Franklin will continue in his role as Health & Safety Officer and will be supported by a small team due to the increasing demands of the position.

Volunteers will be sought to assist. Once confirmed, the names of team members will be provided to the Administration Manager for cross-referencing with Atlas/Citation, the Club's Health & Safety advisers.

Actions:

- Recruit volunteers to support the Health & Safety Officer.
 - Administration Manager to update Atlas/Citation records once volunteers are appointed.
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3. Grants Update

ROJ provided an update on current grant applications.

- A report relating to the proposed driving range structure will be submitted to Sport Wales, with a further update expected by April 2026.

- Sport Wales is expected to provide funding of up to:
 - £20,000 towards the driving range structure; and
 - £40,000 towards floodlighting and associated works.
 - Pathway improvement works are now underway.
 - To enable submission of the grant claim, the Club must obtain invoices and photographs of the completed works before payment is made.
 - The deadline for submission of the claim is **10 March 2026**.
 - The Club has also received an additional **£1,600** in grant funding towards the pathway project.
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4. Finance Update

SB advised that no further management accounts were currently available but these were expected within the next few weeks.

The prolonged period of severe weather since December has adversely affected the Club's trading position, resulting in reduced revenues whilst investment in course projects has continued.

Despite the pressure on cash flow, the Board noted that recently agreed wage proposals, membership subscription rates, bar pricing and revised opening hours should help maintain financial stability.

Although a trading loss is anticipated for the period ending **31 January 2026**, the Club is expected to remain in surplus for the financial year to date.

5. Competitions

The Board discussed Saturday competition arrangements, particularly the number of tee bookings required to maximise participation and improve efficiency. It was suggested that competitions should begin with three-ball groups before moving to four-ball groups later in the day where appropriate.

6. Greens Report

The Board received an update on course works.

- Pathway improvement works are nearing completion.
 - Some peripheral damage has occurred on several holes due to vehicle movements during the recent exceptionally wet conditions.
 - It is expected that these areas will recover quickly as ground conditions improve.
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7. Staffing

Opening hours from March onwards are currently under review and will be confirmed shortly.

The Board noted that new employee **Alan Hart** has settled into his role extremely well and has already undertaken significant work in preparation for the annual membership subscription correspondence.

8. Annual General Meeting

The Board agreed that, as in previous years, members will receive an AGM booklet containing reports from the various sections of the Club together with the annual accounts.

All contributors were reminded to submit their reports in good time.

The deadline for nominations for election as Directors is **Friday, 27 February 2026**. Interested members should add their names to the nomination notice in the Club foyer and obtain the required proposer signatures before the closing date.

9. Marketing

IN reported that a marketing meeting had been held on **12 February 2026** to develop proposals aimed at promoting the Club to a wider audience.

IN and SB will represent the Board on the ongoing marketing working group, which is chaired by the Club President.

10. House Report

CCJ advised that, following discussions, the Club's caterer, **Elen Hughes**, has agreed to extend her catering contract for a further six months.

The Board recorded its appreciation for Elen's excellent service and thanked her for her continued commitment to the Club.

Meeting Close

There being no further business, the meeting closed at **7.10 pm**.

Date of Next Board Meeting

Monday, 16 March 2026 at 5.45 pm

Annual General Meeting

Friday, 27 March 2026 at 7.00 pm